

TARA TOWNHOUSES

APPLICATION FOR BUILDING OR LANDSCAPING MODIFICATION

Application Date: _____ Starting Date: _____ Completion Date: _____

Name: _____ Phone: (w) _____

Unit #: _____ Phone: (h) _____

Contractor: _____

DESCRIPTION OF WORK

_____ Request for Building Modification

_____ Request for Landscaping Modification

Brief Description of Desired Modification: _____

EXTERIOR IMPROVEMENTS – (Building or Landscaping) Submit two complete sets of plans and specifications showing the nature, kind, shape, height, materials, color and location of the proposed improvements, as well as, where applicable, landscape layout, floor plans, exterior materials, colors (submit color samples) and finishes. No changes or deviation in or from such plans and specifications as approved shall be made without the prior written approval from the Association.

INTERIOR IMPROVEMENTS – Submit two complete sets of plans and specifications showing any STRUCTURAL MODIFICATIONS. The association does not need to approve interior cosmetic changes such as painting, flooring, installation of molding, remodeling of kitchen or bathrooms, etc.

No modifications or improvements may be begun without approval by appropriate committee and confirmation of the Board of Directors. If a decision is not made on an application within 4 months of its submission (excluding any time between a request for additional information and its' receipt by the committee), the application will be deemed approved.

Property owner agrees to obtain all necessary Building and Governmental permits and to comply with all applicable building codes. An approved application requires strict compliance with details outlined in the application and/or attached plans including the completion date. Failure to comply may result in fines and/or the requirement to restore the property to its original condition before the project was begun. An Owner, on behalf of himself and his successors-in-interest, shall assume all responsibilities for maintenance, repair, and replacement and insurance on such change, modification, addition or alteration.

The property owner hereby holds harmless and forever remises, releases, acquits and discharges the Association, Board of Directors, Management Agent of and from any and all claims, causes of action, counterclaims, suits, debts, damages and demands of whatever kind and nature, known or unknown, anticipated or unanticipated related to the matter of quality of any approved construction, on/or modification to any unit and the Association, the Board of Directors, Management Agent will not be held responsible for insuring the compliance with Building Codes or other governmental requirements or the structural integrity of the improvement.

Tara Townhouses
711 Cedar Creek Way
Woodstock, GA 30189

770-517-7743 Office
770-517-8730 Fax
cartercommunities@gmail.com

FOR USE BY THE ASSOCIATION ONLY

Date Received: _____

Approved: ___ Denied: ___ By: _____ Date: _____

Comments: _____
